

TIPS FOR COMPLETING ADDITIONAL FAMILY INFORMATION (IMM5406) AS A SPONSORED SPOUSE/PARTNER ON THE ONLINE PERMANENT RESIDENCE PORTAL

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prepared by Heather Neufeld, Lawyer

This handout is solely for informational purposes and does not constitute legal advice.. We urge you to consult with us at info@connectingottawa.com if you have any specific legal questions about a client's situation.

TIPS

- Remember that all dates must be written year, month, day.
- Remember that you are the principal applicant, the sponsored spouse or common law partner applying to come to Canada.
- All information on this form should be about your spouse, your parents, your children and your siblings. You do not include information about the sponsor's relatives on this form.
- Your current address is where you are right now. If you do not have a house number, that is fine and you can give the name of the street and neighborhood, or even say "the yellow house behind the school". Be sure to include the city and country.
- When you fill out the information for both yourself and your spouse or common law partner in Canada, be sure to indicate that you were both physically present at the marriage. Canada does not allow people to be sponsored as spouses if they were not physically present at their marriage. Marriages over Zoom or where the bride and groom were in two different locations are not accepted. Canada calls these proxy marriages.
- Do not list email addresses for your other family members. Only include one email address on the form or you risk having Immigration send emails to more than one email address and the messages being missed. You can just write N/A for the email for everyone else.
- When you list your children, that means any children who were born to you or who you adopted or who are your stepchildren.
- If you don't know the exact date of birth for a family member, you can put just the year.
- If you don't know someone's exact address, you can put the city and country without a street address. However, if their address is in the United States, Canada, or Europe, Immigration may require a full address with street and house number.
- If there is any information you cannot answer, write N/A. Do not just skip the section. For example, if you don't have children, you can just write N/A at the beginning of the children section.
- When you list your brothers and sisters, be sure to indicate if they are a sibling, a half sibling, or a step sibling. All must be included.